

The Iowa Council on Homelessness

DRAFT MINUTES

Wednesday, March 18, 2015

10:00 AM

Meeting Location: The Grimes Building

Room: Department of Education ICN Room

Address: 400 E. 14th St., Des Moines, Iowa 50319

(Any requests for corrections to the minutes should be submitted to josh.mcroberts@iowa.gov)

I ICN ETIQUETTE REVIEW

Vice Chair Brustkern reminded participants to ask to be recognized and to state their name.

II INTRODUCTIONS

The meeting was called to order at 10 AM by Vice Chair Brustkern. There are currently 38 members on the Iowa Council on Homelessness and the following voting members were present: Beilke-McCallum, Benne, Binner, Bockenstedt, Brand, Brustkern, Canganelli, Dunnwald, Erickson, Fisher, Hagen, Hamilton, Harris, Hearn, Johnson, Kellogg, Mather, Munsterman-Robinson, and Wilson. A quorum was established.

III APPROVAL OF AGENDA (ACTION ITEM)

On motion by Mr. Beilke-McCallum to approve the agenda with the amendment to move the presentation by the Department of Education to the top of the agenda and seconded by Mr. Wilson, the amended agenda for the March 18, 2015 meeting was unanimously approved.

IV APPROVAL OF MINUTES (ACTION ITEM)

On motion by Mr. Beilke-McCallum and seconded by Ms. Johnson, the January 16, 2015, Iowa Council on Homelessness meeting minutes were unanimously approved.

V DEPARTMENT OF EDUCATION PRESENTATION

Ms. Johnson with the Department of Education provided information regarding proposed changes to the federal HUD Homeless Definition which would include youth that have been identified as homeless by a local homeless liaison in schools. Ms. Johnson took some questions regarding the proposed changes on how the change in the definition could impact different services and communities. Resources that were discussed by Ms. Johnson are online and may be found as a meeting resource for the March 18, 2015 meeting on the ICH webpage.

IV COMMITTEE/TASK FORCE REPORTS

Executive Committee (Ben Brustkern): Mr. Brustkern mentioned that at the Executive Committee meeting in February, letters of support were drafted and sent recently for the following items:

- Iowa Department of Public Health – for a cooperative agreement between the Iowa Department of Public Health and Centers for Disease Control;

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- Hawkeye Area Community Action Program, Hiawatha – SSVF renewal;
- Humility of Mary Shelter, Davenport – SSVF renewal;
- Family Alliance for Veterans of America, Forest City – SSVF renewal.

The next meeting of the Executive Committee is April 15, 2015 at 11:00 AM at the Iowa Finance Authority in Des Moines.

Nominating Committee (*Ben Brustkern*): Mr. Brustkern welcomed the new member representing the Iowa Economic Development Authority, Steven Benne, who replaces Donna Grgurich with IEDA.

The next meeting of the Nominating Committee will be April 14, 2015 at 2:00 PM at the Iowa Finance Authority in Des Moines.

Continuum of Care Committee (*Zeb Beilke-McCallum*): Mr. Beilke-McCallum stated that the Continuum of Care Committee had met on March 10, 2015 to consider the comments that were received on the draft application. 19 questions and comments were received and responded to by the Continuum of Care Committee. The responses were derived from the Committee discussion on March 10th.

The final recommended application has been released and posted to the Iowa Finance Authority's website. Mr. Beilke-McCallum discussed a detailed the plan the Committee had determined to be the best route for the ranking of 2015 renewal projects based on application scoring to the Iowa Council on Homelessness.

The timeline is as follows:

- March 25th: APR submission deadline;
- April 15, 2015, IFA will publish performance charts;
- April 24, 2015, final renewal applications due;
- May 12, 2015, Continuum of Care Committee will meet and complete scoring.

****Action Item****

On motion by Ms. Canganelli and seconded by Ms. Munsterman-Robinson, the 90 day submission deadline after the grant period has ended should be removed from this competition. The motion passed unanimously.

****Action Item****

On motion by Mr. Beilke-McCallum and seconded by Ms. Kellogg, the renewal application was unanimously approved.

The next continuum of Care Committee meeting will be held on March 31, 2015, at 10:30 AM at the Iowa Finance Authority in Des Moines.

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Policy & Planning (Crissy Canganelli/Tony Timm): Ms. Canganelli reported that the Committee along with the State Public Policy Group completed a two-day retreat in March and they are still working on a tool kit.

Public Awareness Committee (David Binner): Ms. Munsterman-Robinson thanked everyone for making the Day on the Hill a success and noted that moving forward; the Committee would like to set a recurring meeting schedule.

Progressive Engagement/Coordinated Intake Committee (David Hagen): Mr. Hagen announced that the new co-chair of the Committee is ICH member, Carrie Dunnwald. The Committee continues to look at possible pilot spot locations and learn more about virtual systems. The next meeting for the committee is scheduled for April 20, 2015, at 1:00 PM.

Research & Analysis Committee (David Hagen): Mr. Hagen noted the committee is looking at setting a recurring meeting schedule and had not met recently.

V HOMELESS MANAGEMENT INFORMATION (HMIS) REPORT

Ms. Mitchell and Mr. Stover-Wright informed the Iowa Council on Homelessness that the HUD website where AHARs are submitted will open up on April 1, 2015. It was also noted that the Iowa Finance Authority, the Institute for Community Alliances, and the Executive Committee of the Iowa Council on Homelessness are working on instituting a quarterly report that will be due to review performance on projects throughout the year so there is quarterly check to see if things are going well or if something needs to be addressed.

VII IOWA FINANCE AUTHORITY UPDATES

Ms. Lewis brought to the ICH's attention that the Iowa Finance Authority has proposed some updates to the current legislation surrounding the Iowa Shelter Assistance Fund. Those updates are currently under review and are intended to bring the administrative rules in line with how the program is truly run in the state – and that is to support the operations of shelters.

VII OTHER REPORTS

None.

VIII OLD BUSINESS

None.

IX NEW BUSINESS

Iowa Council on Homelessness meeting dates through 2015:

- May 15, 2015
- July 17, 2015
- September 18, 2015
- November 20, 2015

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X PUBLIC COMMENTS

None.

XI ADJOURN

On motion by Mr. Beilke-McCallum and seconded by Mr. Hagen, the March 18, 2015, meeting of the Iowa Council on Homelessness was adjourned at approximately 12:00 PM.

The date of the next regular meeting is Wednesday, May15, 2015, at 10:00AM at the Iowa Finance Authority located at 2015 Grand Avenue in Des Moines.

Voting Members Present

1. Zeb Beilke-McCallum, Iowa Coalition Against Domestic Violence
2. Steven Benne, Iowa Economic Development Authority
3. David Binner, Wells Fargo
4. Julie Bockenstedt, Humility of Mary Housing/Shelter
5. Bill Brand, Iowa Department of Human Rights
6. Anne Brown, Iowa Department of Corrections
7. Ben Brustkern (Vice Chair), Cedar Valley Friends of the Family
8. Crissy Canganelli, Shelter House
9. Carrie Dunnwald, Cedar Valley Friends of the Family
10. Jane Erickson, Iowa Department on Aging
11. Marliegh Fisher, Community Housing Initiatives
12. David Hagen, Hawkeye Area Community Action Program
13. Karin Hamilton, Iowa Department of Public Safety
14. Kristine Harris, Consumer Representative
15. Ann Hearn, Linn County Community Services
16. Sandy Johnson, Iowa Department of Education
17. Barb Kellogg, North Iowa Community Action Organization
18. Scott Mather, Iowa Workforce Development
19. Stefanie Munsterman-Robinson, Cedar Rapids Civil Rights Commission
20. Tim Wilson (Secretary), Willis Dady Emergency Shelter

Voting Members Absent

1. Theresa Armstrong, Iowa Department of Human Services
2. Blair Avitt, Consumer Representative
3. Al Axeen (Immediate Past Chair), Retired
4. David Boss, Northeast Iowa Community Action Corporation
5. Jamie Cashman, Iowa State Association of Counties
6. Chris Coleman, Iowa League of Cities
7. Karin Ford, Iowa Department of Public Health
8. Rhonda Jordal, Family Alliance for Veterans of America
9. Dennis Lauterbach, Lutheran Services in Iowa
10. Wes Peterson, Iowa Finance Authority
11. Donna Phillips (Chair), Iowa Attorney General's Office
12. Amy Rawhouser, Consumer Representative

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13. Ashley Schwalm, Family Resources
14. Nancy Schulze, Heartland Family Service
15. Michelle South, Consumer Representative
16. Bob Steben, Iowa Department of Veterans Affairs
17. Tony Timm, Central Iowa Shelter & Services
18. Roberta Wahl, Des Moines Area Community College

Others Present

1. Tia Avila, Family Resources
2. Brenda Berg, Vera French Housing
3. Karen Bougher, Youth Emergency Services & Shelter
4. Ronelle Clark, YWCA Clinton
5. Marcia Cramer, Community Corrections Improvement Association
5. Cindy Hess, Hillcrest Family Service
6. David Hicks, Youth & Shelter Services
7. Amy Keairns, City of Sioux City
8. Bronice Kurtique DVIP
9. Amber Lewis, Iowa Finance Authority
10. Susan McGuire, Center for Siouxland
11. Josh McRoberts, Iowa Finance Authority
12. Laurel Merrick, Area Substance Abuse Council
13. Michelle, Crisis Intervention Services
14. Eileen Mitchell, Institute for Community Alliances
15. Paula Morgan, Community Action of Southeast Iowa
16. Carol O'Brien, Foundation 2
17. Lindsay Olbink, Family Crisis Centers
18. Dennis Ostrander, Community Action of Southeast Iowa
19. Jan Rutledge, Iowa Legal Aid
20. Shawn Schneider, Crisis Intervention & Advocacy Center
21. Ehren Stover-Wright, Institute for Community Alliances
22. Becky Summers, Fort Dodge
23. Taylor, Crisis Intervention & Advocacy Center
24. Linda Wishman, ACCESS